



APPLICATION FOR EMPLOYMENT

Candidates are asked to complete all applicable sections of this application in his/her handwriting neatly.

Serial No.:

Dated :

Post Applied for :

I) Personal Details:

Last Name : First Name :
(IN BLOCK LETTERS)

Date of Birth : Age : Sex :

Mailing Address :

**Affix Recent
Photograph**

Permanent Address :

Telephone Number Mobile :

E-mail Address :

Marital Status : Married Unmarried

No. of Children : Age Group : 0 – 12 months
 1 – 4 year
 4 – 12 year
 Above 12 year

Are you in family way? Yes / No (Attach a Medical Certificate to this effect)
(only for Ladies)

II) Family Details:

Relation with Candidate	Name	Qualification	Designation / Office Address
Father			
Mother			
Sister/s			
Brother/s			
<i>In case of Married Candidates</i>			
Husband / Wife			
Father-in-law			
Mother-in-law			
Sister-in-law			
Brother-in-law			

III) Mother Tongue / Languages Known :

Languages with Written Proficiency :

Languages with Spoken Proficiency :

Conversation Language used at home :

IV) Academic Qualification (starting from Secondary/Higher Secondary or equivalent examinations):

Examination/ Degree	School/College	Board / University	Period		Medium of instruction	Subjects	%
			From	To			
Class X							
Class XII							
Graduation Stream: _____ Gen. / Hons.							
Post Graduation Stream: _____							
Others							

V) Professional Qualification:

Examination/ Degree	School/College	Board / University	Period		Medium of instruction	Subjects	%
			From	To			

VI) Other Relevant Qualification / Achievement (Computer Literacy etc.):

Diploma / Certification	College/ Institution	Period		Title / Subject Description
		From	To	

VII) Co-Curricular Activities:

Nature	Name of the Activity	Level of Participation & Achievement *
Literary		School / State / National / International I / II / III Position / Consolation / Participation
Sports		School / State / National / International I / II / III Position / Consolation / Participation
Cultural		School / State / National / International I / II / III Position / Consolation / Participation
Any other		School / State / National / International I / II / III Position / Consolation / Participation

* Circle the applicable option

VIII) Publications (Book / Research Paper / Article etc.):

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IX) Professional Experience (please give experience of recognized institutions only):

Name of Institution	Part Time / Full Time	Period		Class	Subject	Medium	Reason For Leaving
		From	To				

X) Current Employer:

Name of Institution	Designation	Class	Subject	Medium of Instruction	Date of Appointment	Gross Salary	Scale

Total experience (as on present date)

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Years

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Months

XI) Attitude Towards Profession:

▪ Reasons for choosing this profession:

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▪ Strategy to be adopted by you to enhance the teaching-learning process of your subject (50 words)

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XII) References:

References	Current / last Employer (If applicable, otherwise as per your choice*)	As per your choice *
Name		
Position held		
Organisation		
Address		
Telephone No.		
Mobile		

* The person must be either Gazetted Officer / Magistrate / Educationist or any other Eminent personality. It is essential that the person named should have some knowledge of your capabilities to carry out the duties of the post for which you have applied. Views of persons (References Not In Relation) will add weightage to your chance of acquiring job.

- Original Certificates will be required at the time of interview.
- No T.A / D.A is permissible

Declaration:

I hereby certify that the above information is correct and true to the best of my knowledge and belief. I also undertake to assure you that I will not leave the job if employed, during the academic session.

Place :

Date :

(Signature of the Candidate)

Write a paragraph in 100-150 words on the topic _____

A series of horizontal dashed lines for writing a paragraph, starting from the top line and extending down to the bottom line.